

Tisbury Parish Council – Minutes of August Meeting 2

**Held at 7pm on Tuesday 16th August 2022 in the**

**Reading Room, High Street, TISBURY, SP3 6LD**

 **Questions or Statements**

1. Patrick Durnford, Company Director of Fowler Fortescue, informed the Councillors of a predicament now being encountered with a condition linked to the Place Farm development, i.e. that a footpath would be provided to enable safe walking passage from Court Street to the Place Farm site.

Following a Planning Enforcement Notice, an elevated wooden slatted walkway was constructed, but with an entrance/exit at Chicksgrove Lane for which Highways Officers had not given permission due to limited visibility of pedestrians and traffic of each other. The quality of wooden walkway was also poor. Mr Durnford further explained that the only solution appeared to be an extended wooden walkway (of better quality) in a south west direction to link up with an existing footpath, the northern tip of TISB39 – an additional distance of approximately 50m.

# MEETING MINUTES

#### 22.08.10

Those present:

Councillors G. Murray (Vice-Chairman), R.A. Beattie, R. Buck, F. Corp,

 N. Errington (also as a Wiltshire Councillor), J. Mason and V. Hillier - 8.

Also in attendance: 1 member of the public; West Tisbury Councillor. M. MacNair and

S. Harry (Clerk).

Apologies: Councillors unanimously accepted the apologies of Councillors S. Davison (Chairman - holiday), E. Coyle-Camp (holiday) and J. Phillips (family care).

#### 22.08.11

#### Declarations of Interest:

Any Parish Councillor wishing to declare interests should do so at this point:

1. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests - none.

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1. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests – none.
2. dispensations: if required - none.

**22.08.12**

**Resolution of Minutes** - **\*Clerk**

1. August meeting 1 – **RAB / JM; unanimous** (to include a correctionwith respect to the report made by the Wiltshire Councillor NE, i.e. that the Full council meeting on 19th July was cancelled and the comments referred to a Liberal Democrat meeting.
2. Environment Committee minutes – Councillors noted these minutes were approved by the Environmental Working Group members, but need to be formally approved by full council – **RB / VH; unanimous**

**22.08.13**

**PLANNING MATTERS**

#### a. Current applications: no applications to consider.

**b. Other Planning Matters:**

1. Station Works planning application update – following a meeting with Richard Hughes (RH - Planning Officer) on Tuesday afternoon, the following comments were made:
	1. RH had received a formal letter indicating an intention by Intelligent Land (IL) to lodge an Appeal due to non-determination. Councillors noted that once an Appeal has been lodged with the Planning Inspectorate (PI), Wiltshire Council is informed and they, in turn, notify all parties that wrote in support or objection, including the Parish Council.
	2. Once an Appeal is lodged, the entire planning decision is taken out of the hands of Wiltshire Council.
	3. As of 16th August, Wiltshire Council is still waiting for a response from IL to the further information in the second response from the Environment Agency (EA). This is the last piece of the jigsaw.
	4. Although the application could potentially be refused on the response from Wiltshire Council’s Highway Officer, a stronger refusal could be made once the EA response is received (promised by 19th August). All information will then go to the Southern Area Planning Committee.
	5. If an appeal is made by IL, this will extend the determination to a minimum of 6 months and could be as much as 12 months as an initial desk top study is done before the Public Inquiry itself takes place.
	6. Special note was made of a comment that even if IL win an Appeal, Wiltshire Council Highways would not give a licence to close the highway at the bridge.

Tisbury Councillors agreed that a public statement would be prepared to issue to residents once an Appeal is made. Councillors Murray and Errington would draft this statement of fact. \***GM/NE**

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**22.7.14**

**FINANCIAL MATTERS requiring Consideration/Resolution** **\*Clerk**

1. July Financial Information
2. Current Account bank reconciliation – not available.
3. Petty Cash Account bank reconciliation – **RAB/JM; unanimous**
4. Retrospective approval of payments made from 01/07/2022 to 31/07/2022

Following questions these were unanimously resolved: **RAB/VH**

1. Approval of August Faster Payment transactions

|  |  |  |  |
| --- | --- | --- | --- |
| **Payee** | **£** |  | **Reason for Payment** |
| M. Young T/A Tisbury Furniture Co. | £581.40 |  | Refurbishment of finger post – materials only. |
| This payment was resolved as a retrospective payment following approval by Councillors Davison and Corp on 2nd August 2022 – **NE/RB; unanimous.** |

1. Platinum Jubilee Financial Report – Councillors resolved to accept the report below, including the amount of £600 for printing: **RAB/FV; unanimous \*Clerk**
2. Receipts originated from a local resident (£3,000), an Area Board grant (£500) and match-funding from this Council (£3000); a total of £6,500.
3. The total spend amounted to £4722.59.
4. A huge amount of printing was also done on the Reading Room Office HP printer at an estimated cost of £600 that will also be transferred from the Platinum Jubilee budget.
5. The closing debit balance would then be £5322.59, i.e. £1177.41 remaining.
6. The Clerk suggested this balance stays in the ‘Festivals’ budget as there will be further expenditure for Jubilee tree guards, plaques etc.
7. Details of individual expenditure items were available on request.
8. Visit Wiltshire Membership – following the demise of the Tisbury Business Association, membership of Visit Wiltshire was highlighted as an item that was no longer required as there was no economic benefit with an associated saving of at approximately £500.
9. Update on Play Area quotes and a suggestion for a Parkour facility
* Councillors were informed that updated costs from two companies last year have been requested for the goal areas on the MUGA, but a 3rd is required; currently in region of £10-12,000.
* A suggestion for a Parkour facility (as in Salisbury, but a smaller version) was considered and a promotional video was available to watch, but Councillors considered that this to be a lower priority than the MUGA and other areas on the King George Vth field.
* An option for a series of fitness equipment on King George Vth play area was also considered inappropriate but may be an option for the area used in the past for cricket nets.

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1. Upgrade of current electrical wiring and additional wiring/sockets for the refurbished Youth Hub – work for the replacement windows has now been ordered and updated quotes for the first fit electrical works are being requested. The wiring schedule and layout was prepared by Jake from Historic Buildings Advisory Service – in the region of

£5-6,000.

The quotes for the replacement windows were as follows:

Company A – £3752,01 – quote accepted – **NE/RB; unanimous \*Clerk**

Company B – £4407.60

Company C - £6061.20

1. Asset Register 6-month audit –Councillors noted the 6-month condition check on assets and raised no issues before resolving the report **unanimously; VH/RAB** – see Appendix A.

**22.08.15**

**OTHER MATTERS requiring Consideration/Resolution**

1. Risk Register format revision – not available.
2. BT Red Phone Box – a painting kit has now been delivered free of charge. **\*Clerk**
3. Court Street to Place Farm footpath – Councillors were reminded of the request in the Public Session, i.e. the wooden slatted footpath that was installed early this year, but for which formal Highway approval was not sought; only that of the Planning Officer. On behalf of the Fonthill Estate, Mr Durnford is proposing to submit a revised proposal that is a longer route and may satisfy Highway requirements. Following a brief discussion, the proposal from Mr Durnford gained support for put forward to satisfy the planning obligation. A letter would be sent to the Wiltshire Council Enforcement Officer

– **RAB / FC; unanimous \*Clerk**

1. Advertising Boards at the Lower Recreation Ground – the Football Club has requested permission to attach, say, 10 to 12 1m by 0.6m boards on the inside of the boundary wall as a form of sponsorship to raise money. The Clerk suggested that a proportion of any potential monies raised could be allocated to the Bowls and Croquet Club.

Councillors had no objections to this proposal and asked the Clerk to approach the Football Sports and Social Club with the ‘amended proposal – **RAB/RB; unanimous**

**\*Clerk**

**22.08.16**

**a. Items for Next Agenda**

Environment Committee TOR; Emergency Plan revisions

Safeguarding Policy; Wiltshire Towns Programme; Winter Fuel Warm Spaces

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b. **Items for information**

Tisbury Bowls and Croquet Club arrangements update – a new Chairman now in place.

**22.08.17**

**Exclusion of the Public and Press** - that under the Public Bodies (Admission to meetings) Act 1960 (as extended by s.100 of the LGA 1972), the public and accredited representatives of newspapers be excluded from the following item of business on the

grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the LGA 1972 – none.

**22.08.18**

**Date of next meetings:** all at 7pm unless otherwise stated:

1. Tuesday 6th September 2022 – Monthly meeting 1
2. Tuesday 20th September 2022 – Monthly meeting 2

At the conclusion of the meeting councillors wished to formally recognise the service of the retiring Parish Clerk Sandra Harry. The following resolution was proposed by Councillor Beattie and seconded by Councillor Corps.

“Tisbury Parish Council would like to extend its thanks to Sandra Harry on behalf of the whole Tisbury community for her great service as Parish Clerk over the last 18+ years and extends to her every good wish in her retirement.“

The resolution was passed unanimously.

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TISBURY PARISH COUNCIL - Asset Register August 2022 - physical check

APPENDIX A

Type Location Item Comments Nadder Close Car Park Public Toilets - long term lease 

Nadder Close Car Park Pre-fabricated Concrete garage - long term lease 

**War Memorial** The Square The War Memorial 

**Surfaces** Lower Recreation ground wetpour damaged - awaitng repair

|  |  |  |
| --- | --- | --- |
| Nadder Close Car Park | tarmac - long term lease | 10% areas of damage |
| Reading Room | Large hard wood notice board |  |
| High Street | aluminium notice board |  |
| High Street | small hard wood notice board |  - removed during building refurbishment |
| The Square | 4 cattle water troughs |  |
| Fingerposts | Junction Jobbers Lane with Tisbury Row |  |
|  | Junction Court Street and Chicksgrove Lane |  |
| Stubbles footpath area | Carved wooden bench | lost in flood Oct 2021 |
| portable / Clerk's home | Microsoft Surface Go tablet |  |
| portable / Reading Room | Lenovo laptop + associated software + accessories |  |
| portable / Clerk's home | 8GB RAM Dell Inspiron l'top + software + accessories; 003814BC- |  |
| Reading Room / Clerk's home | 4588-42EC-9481-1DCC8106D290Canon Laser printer |  |
| Reading Room / Clerk's home | Portable shredder |  |
| Reading Room | Epson Projector |  |
| Reading Room | ceiling mounted Epson projector & screen |  |
| Reading Room | Epson leased printer WF R8590 | * - not functional
 |
| Reading Room | HP leased printer |  |
| Reading Room | 2 no. 2 drawer metal filing cabinets |  |
| Reading Room | 1 no. 4 drawer metal filing cabinet |  |
| Reading Room | typist style office chair |  |

**Street Furniture**

**Office equipment**

Type

|  |  |  |
| --- | --- | --- |
| Location | Item |  |
| Lower Recreation Ground | Gyrospiral |  |
|  | Aerial cableway and platform |  |
|  | Cone climber |  |
| LRG play area | Bowls/Croquet Club boundary fencing |  |
|  | Play area fencing | Waiting for c.30m to be replaced |
| LRG play area | 1 no. picnic tables/integral seats |  |
| LRG play area | 3 no. park bench seats |  |
| throughout Tisbury | 6 no. highway benches |  |
| LRG | 3 no. litter bins |  |
| High Street / Weaveland Road | 4 litter bins |  |
| Jubilee Meadow | Concrete Skate Park |  |
| Street Cleaning equipment | dustbin hand-cart |  |
| (stored in concrete garage) | Broom, spade and claw |  |
| County Archive / Chippenham | Antique Bag |  |
| Garage / PTs | Christmas Lights | Stored with S. McGrath |
|  | 31 Road Closure Signs+10 bollards+ diversion signs | * number may vary
 |
| Youth Hub | Mobile Generator |  |
|  | 2 no. strimmer/brushcutters |  |
| Various locations; Reading Room | SG Speed Indicator Device | Repair required |
|  | Elan City Speed Indicator Device |  |
| Tisbury Joint Burial Ground | Lytch Gate |  |
|  | 3 park bench seats |  |
| Stubbles Area in West Tisbury Guy's Patch - managed by Memory Group as a Sensory Garden  |
| Lower Recreation Ground | used by football club (on licence) and bowls club (on lease) |  |
| Allotment gardens | managed by Weaveland Road Allotments Society |  |
| Jubilee Meadow | leased from Fonthill Estate |  |
| Tisbury Joint Burial Ground | 50% owned by Tisbury PC & 50% by West Tisbury PC |  |

**Playground equipment**

**Fences & Gates**

**Seats/tables**

**Waste containers Other prop**